**Want the experience of a lifetime?**

**Want to work with a local nonprofit to build capacity for community services?**

**AMERICORPS VISTA at Adoption Network Cleveland**

Adoption Network Cleveland is accepting applications for the 2021-2022 Americorps VISTA (Volunteers in Service to America) program. The year of service has start dates in June - August.

This year-long federal **paid service opportunity** is part of a nationwide network that works to build the capacity of community based nonprofits. The selected VISTA will receive **$200 per month** in reimbursable housing, a **monthly living allowance of approximately $944 per month, paid holidays/sick/personal days, and paid training.** Benefits for those eligible may also include childcare, healthcare, relocation assistance, and noncompetitive eligibility for federal jobs upon completion. **At the end of their service year, members choose a $6,095 award for education expenses or a $1,800 cash stipend.**

**Outreach & Communications VISTA**

Work in the community and online to gain volunteers and do outreach! Improve the lives of those connected to adoption and foster care by engaging volunteers and communicating our programs and mission!

**Program Description**

Adoption Network Cleveland: The Ohio Family Connection is an innovative non-profit organization that fulfills the otherwise unmet needs for adoption information, support, education and advocacy for members of the adoption triad (adoptees, birthparents and adoptive/kinship parents), youth in foster care, foster parents, siblings, and related professionals.

The VISTA member will support our programs serving the adoption and foster care community by working to improve volunteer retention, grow our organizational membership base, and improve the execution of integrated communications activities such as social media, website, and the e-newsletter. Assist with streamlining our processes by updating our tracking system and data base.

We are looking for a VISTA member who is outgoing, well-spoken, creative, and detail-oriented with a “can do” attitude and desire to learn, who can work well independently. The VISTA Member will receive mentorship and guidance from the Director of Development & Communications as well as internal and external professional development opportunities. This position will reflect an organizational initiative around increased use of storytelling, as well as focus on the visibility of our services and volunteer opportunities in the greater community.

**What will the VISTA do?**

Once oriented to the organization, the VISTA will begin researching, developing and implementing an outreach plan to engage the greater community with the goal of recruiting volunteers and completing program outreach. The VISTA will also work alongside staff members to improve the execution of integrated communications activities such as social media, website, and the e-newsletter. The VISTA will also organize the effort to update and streamline our data tracking and database, in partnership with our other VISTA position.

**Applications are currently being reviewed.**

**To Apply:**

**Please complete the VISTA** application via the My AmeriCorps website at: <https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=103873>

And send resume and cover letter to Tammy Willet@adoptionnetwork.org.